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GETTING YOU BACK TO WORK

Policy Number:

Policy Title: **Downloading from the Internet**

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Suggested Statement

Great care must be taken when viewing information and files from the Internet. This is to defend against both malicious code and inappropriate material.

Additional Notes

There can be significant information security risks when you download any file, program, or script from the Internet.

Issues that need to be considered when executing your policy include:

- In downloading software applications from the Internet to your computer, it is possible to receive a virus or other malicious code that can run on your system
- Downloaded software is likely to require licensing. You run the risk of legal action from the supplier if you do not comply
- “Free” software may come bundled with other spyware that compromises security on the computer
- Any person can publish to the Internet, so consider the source from where you received the information, especially when using it as a base for business decisions. Data collected could be misleading or inaccurate
- Abuse of your organizations Internet access can overload your network, increase the risk of system failure, and cause overall inefficiencies in your organization